



Capital Projects  
Houston Public Works  
Real Estate Services



CUIC  
NUMBER:

TO BE ENTERED BY DEPARTMENT.

**APPLICATION**

**ABANDONMENT AND SALE OF STREET OR ALLEY**

Both the property owner (applicant) and the agent (if applicable) must sign this application where indicated. A signed original authorization letter may be substituted for the property owner's (applicant's) signature. Providing the requested information will ensure the timely review of your request.

1. **Applicant's Information:** Your name, address, title, daytime telephone and facsimile numbers, and email address.

Name: Northpointe Village Apartments LLC  
Address: 100 Glenborough Drive, Suite 1000  
Houston, TX 77067  
Contact: Steve Moore  
Title: Principal  
Telephone No.: 512-293-7444  
Facsimile No.:  
Email Address: 2937444@gmail.com

2. **Agent (if applicable):** Name, address, daytime telephone and facsimile numbers, and email address of any agent who will represent you in this matter. The agent will be the sole representative and contact for this request. *(To be completed only if you are represented by an agent.)*

Name: Cheri Lange  
Address: 100 Glenborough Drive, Suite 1000  
Houston, TX 77067  
Contact: Executive Assistant to Steve Moore  
Telephone No.: 832-330-8325  
Facsimile No.:  
Email Address: clange@villaserenacommunities.com

3. Key Map Location of area of your request *(Example: 493X)*: 372Q  
4. Council District *(Example: District A)*: B

5. Description and square footage of requested street or alley to be abandoned and sold  
(*Example: Water line easement, 20 feet wide by 200 feet long; total of 4,000 square feet*):

Oakhurst Green Drive: 859 feet long, 60 feet wide, 51,540 total square feet

6. Legal description and address of the property abutting the portion of the street or alley to be abandoned and sold, by lot and block, including the name of the subdivision. If the property is not located in a platted subdivision, provide the name of the survey and the abstract number (*Example: 123 First Street, Lot 5, Block 3, Western Heights Subdivision or Tracts 1A and 3C, Obedience Smith Survey, a-56*):

12603 Northborough Drive  
Houston, TX 77067  
RES E1  
NORTHBOROUGH SEC 1

7. Statement of intended use and details of the requested street or alley to be sold:

Erect fire gate across entrance to 859 foot long dead-end section of Oakhurst Green Drive to prevent and reduce nefarious activities and crime. Fire, police and utility easement will remain unchanged and accessible at all times.

8. Is there a site plan if the property will be redeveloped? If so, please include a copy of the site plan with this application.

There is no site plan currently available. A preliminary site plan will be submitted to the Real Estate Branch as soon as it is completed.

9. What is the timeline for proposed redevelopment?

As soon as abandonment process is approved by the Joint Referral Committee.

10. What is the timeline to vacate the property if the property is currently occupied?

Property [street] is not occupied.

11. Description and square footage of any property interest to be conveyed to the City by the applicant (*Example: Sanitary sewer easement, from First Street to Second Street that is 10 feet wide by 50 feet long totaling 500 square feet*):

N/A

12. Other abutting property owners (if applicable):

Name: Mira Vista Apartments  
Address: 12803 Northborough Drive  
Houston, TX 77067  
Contact: 1) Fercan Kalkan or 2) Elif Kalkan  
Title: 1) Owner; 2) Manager  
Telephone No.: 832-666-7907 office  
Facsimile No.: \_\_\_\_\_  
Email Address: elifkalkan.mngr@gmail.com

Signatures

Applicant(s)

Steve Moore

Steve Moore

(Print Name)

Date: 9/11/2019

Date: \_\_\_\_\_

Abutting Property Owners (if applicable):

Fercan Kalkan

Fercan Kalkan

(Print Name)

Date: 9/11/2019

Date: \_\_\_\_\_

Agent:

Cheri Lange

Cheri Lange

(Print Name)

Date: 9/11/2019

Date: \_\_\_\_\_