



Capital Projects
Houston Public Works
Real Estate Services



APPLICATION

CUIC
NUMBER:

TO BE ENTERED BY DEPARTMENT.

ABANDONMENT AND SALE OF STREET OR ALLEY

Both the property owner (applicant) and the agent (if applicable) must sign this application where indicated. A signed original authorization letter may be substituted for the property owner's (applicant's) signature. Providing the requested information will ensure the timely review of your request.

1. **Applicant's Information:** Your name, address, title, daytime telephone and facsimile numbers, and email address.

Name: Northpointe Village Apartments LLC
Address: 100 Glenborough Drive, Suite 1000
Houston, TX 77067
Contact: Steve Moore
Title: Owner
Telephone No.: 512-293-7444
Facsimile No.: _____
Email Address: 2937444@gmail.com

2. **Agent (if applicable):** Name, address, daytime telephone and facsimile numbers, and email address of any agent who will represent you in this matter. The agent will be the sole representative and contact for this request. *(To be completed only if you are represented by an agent.)*

Name: Cheri Lange
Address: 100 Glenborough Drive, Suite 1000
Houston, TX 77067
Contact: Executive Assistant to Steve Moore
Telephone No.: 832-330-8325
Facsimile No.: _____
Email Address: clange@villaserenacommunities.com

3. Key Map Location of area of your request (Example: 493X): 372Q
4. Council District (Example: District A): B

5. Description and square footage of requested street or alley to be abandoned and sold
(*Example: Water line easement, 20 feet wide by 200 feet long; total of 4,000 square feet*):

Oakhurst Green Drive: 859 feet long, 60 feet wide, 51,540 total square feet

6. Legal description and address of the property abutting the portion of the street or alley to be abandoned and sold, by lot and block, including the name of the subdivision. If the property is not located in a platted subdivision, provide the name of the survey and the abstract number (*Example: 123 First Street, Lot 5, Block 3, Western Heights Subdivision or Tracts 1A and 3C, Obedience Smith Survey, a-56*):

12603 Northborough Drive
Houston, TX 77067
RES E1
NORTHBOROUGH SEC 1

7. Statement of intended use and details of the requested street or alley to be sold:

Install 24/7 access control gate equipped with 1) a UL certified KnoxBox 3200, 2) an approved "911" box, and 3) a "Fail-Safe" Box. Installation of access control gate would be permitted, meeting all "LSB Standard 04, Access Gates" requirements, and the City of Houston's "Code of Ordinances" and "Fire Code." The intended purpose of the gate is to help eliminate criminal and nefarious activity along the dead-end section of Oakhurst Green Drive.

8. Is there a site plan if the property will be redeveloped? If so, please include a copy of the site plan with this application.

There will be no redevelopment of property; therefore, no site plan is needed.

9. What is the timeline for proposed redevelopment?

As soon as abandonment process is approved by the Joint Referral Committee.

10. What is the timeline to vacate the property if the property is currently occupied?

Property [street] is not occupied.


11. Description and square footage of any property interest to be conveyed to the City by the applicant (*Example: Sanitary sewer easement, from First Street to Second Street that is 10 feet wide by 50 feet long totaling 500 square feet*):

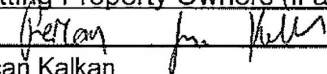
N/A

12. Other abutting property owners (if applicable):

Name: Mira Vista Apartments
Address: 12803 Northborough Drive
Houston, TX 77067
Contact: 1) Fercan Kalkan or 2) Elif Kalkan
Title: 1) Owner; 2) Manager
Telephone No.: 832-666-7907 office
Facsimile No.: _____
Email Address: elifkalkan.mngr@gmail.com

Signatures

Applicant(s):  Date: 3/24/2020
Steve Moore Date: _____
(Print Name)

Abutting Property Owners (if applicable):
 Date: 3/24/2020
Fercan Kalkan Date: _____
(Print Name)

Agent:  Date: 3/24/2020
Cheri Lange Date: _____
(Print Name)